

**Corrected MINUTES OF COMMITTEE MEETING  
HELD ON  
Tuesday 11<sup>th</sup> June 2024**

| No | Minute  | Action by   |
|----|---|---|
| 1  | <b>Present:</b> Sally Corbett, Gary Russell, Marcia Humphries, Doug Jones, Laurence Parry, Andrew Collier, Andrew Mason.  |   |
| 2  | <b>Apologies:</b> Ben Fielding, Richard Hopkins   |   |
| 3  | <b>Minutes of the meeting held on 14<sup>th</sup> May</b><br>Sally proposed & Doug seconded acceptance, & the minutes were approved.  |   |
| 4  | <b>Matters arising from the Minutes:</b> Vacancy for Safeguarding leader to be advertised in Newsletter. Sec will send wording. It was noted with regret that Jaci Russell has resigned from committee on 16th May.   | <b>Marcia</b>   |
| 5  | <b>U3A Chair:</b> Group leaders' lunch will be on 17 <sup>th</sup> July at the Seabank (subject to Richard confirming the date with them). Sec will forward details so Chair can email invitations once the date is set.<br><br>Sally has received & will store a BAVO funding bulletin.<br><br>The first litter-pick went well & more are being planned.<br><br>BBC Radio 4 Any Questions programme. Andrew Mason will be our link with the BBC. Sec will send him papers.<br><br>Chair will set-up read only bank access for Membership Secretary   | <b>Richard<br/>Marcia<br/>Sally</b><br><br><b>Sally</b><br><br><b>Andrew M<br/>Marcia</b><br><br><b>Sally</b> |
| 6  | <b>Treasurer's Report:</b> Sally is meeting Rob Middleton on 21 <sup>st</sup> June. Subject to discussing trusteeship with him she asked for authority to appoint him Treasurer at that meeting. Sec proposed & Doug seconded that be given. Passed.<br>3 invoices received will be dealt with by the new Treasurer. Jaci had sent Sally a handover financial report. It was decided Doug will renew the Zoom licence, which expires 5 <sup>th</sup> July (cost is £129.90 pa). Gary will give him details.<br>The card reader has hardly been used. We won't buy a new one unless there proves to be a demand. | <b>Doug<br/>Gary</b>  |
| 7  | <b>u3a Procedures &amp; Responsibilities</b>  |   |
| 8  | <b>Membership Report.</b> We have 404 members at present. Gary proposed & Andrew M seconded that membership fees be reduced to £20 with effect from 1 <sup>st</sup> July. Carried. Gary will put this in the Website & alter the membership forms.  | <b>Gary</b>   |

|    |   |  |
|----|---|--|
| 9  | <p><b>Monthly talks, events &amp; visits.</b> The new members' coffee morning will be on 28<sup>th</sup> Sept at the Seabank 10am to 12. When Richard has confirmed with the hotel, he'll tell Sally who will email new members via Beacon.</p>   | <p><b>Richard<br/>Sally</b></p>  |
| 10 | <p><b>Groups Co-Ordinator's Report:</b><br/>Jane Fielding will circulate the Y Centre's fire escape &amp; health &amp; safety details to groups meeting there.<br/>French, Food in Britain, Conversations &amp; Dance now meet at the Seabank. It was agreed Poetry &amp; Drama could move there in September. Doug will tell them.<br/>Canasta &amp; Whist want to swap dates. Agreed. Doug will tell them.<br/>Doug &amp; Richard visited Porthcawl FC. It's a possible venue for Psychology. They'll let Caroline know.<br/>The Conversations group has successfully piloted the members' satisfaction survey. Caroline is happy for it to go to members via Beacon. Sally will do this, asking for completed forms to be returned within a month. For members not on email, Andrew C will put a box of forms at Reception in the Y Centre (Sally will organise hard copies).<br/>Sec will send wording for ad in Newsletter saying completed forms to be returned to Y Centre office (floor 2).</p> | <p><b>Doug<br/>Doug</b></p> <p><b>Doug &amp;<br/>Richard</b></p> <p><b>Sally</b></p> <p><b>Andrew C<br/>Sally</b></p> <p><b>Marcia</b></p> |
| 11 | <p><b>U3A South Wales Network:</b> Sue Lieven reports that Wales Trustee Colin Luker was at the last meeting. Membership nos are rising (Swansea 1400, Cardiff 800, Newport 470, Crickhowell 379). Sue can't make the meeting on 31<sup>st</sup> July, 6pm. Sec will tell her Sally will attend.</p>  | <p><b>Sec, Chair.</b></p>  |
| 12 | <p><b>U3A equipment:</b></p>  |  |
| 13 | <p><b>A.O.B</b><br/>There being no further business, the meeting closed at 1125.<br/><hr/><b>Next Meeting:</b> 10am 9<sup>th</sup> July at the YMCA</p>   | <p><b>ALL</b></p>  |